

# PERSONAL INFORMATION

Name: Mazin Abdullah Mohamed

AGE : 28

Date of birth: 02/01/1993

**Marital Status: Single**

**Nationality: Saudi Arabia**

**Address: Riyadh, ksa**

# SKILLS

Computer ● ● ● ● ●

Speaking English ● ● ● ● ●

Discipline at work ● ● ● ● ●

Speaking Arabic ● ● ● ● ●

Bear the pressures of work ● ● ● ● ●

# EXPERIENCE

- Al , Jabs Al , Ahli Company

warehouse secretary

- Ahmed Al-Rashid Engineering Consultancy  
Office  
secretary

- Al , Isai Electrical Appliances Company

Gallery Seller

# EDUCATION

- King Saud University / cttc

Executive Secretariat Diploma

1-9-2020/ 22-05-2021 ( 4,25 GPA

- Imam Mohammed Bin Saud University

Computer applications course

1/2016-6/2016

- Saudi\_MT

1- Public Relations Course (Protocol)

- Saudi Red Crescent Authority

1- Disaster and Crisis Management Course

2- Volunteering Basics Course

- Attaa Digital

1- Internet crimes and their punishments

2-The role of technology in crises

3- Information security course in social media programs and user experience

- STC ( dorooob )

1- Information Security Course

2- Cybersecurity Risk Awareness Course

- EthraiSA

1 - Correspondence preparation course

2- Time management course


3- Administrative Coordination Course

4- Rules of career conduct and work ethic Cour

# CONTACT

mazn1120@hotmail.com 

+966 537223498 

Riyadh.king of Saudi   
Arabia