

Ahmad jarallah almalki

Contact

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Jeddah, Saudi Arabia

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Languages

Arabic

English

Summary

Motivated graduate seeking to obtain an accounting position where I will be able to contribute my skills, knowledge and experience to a company that will give me an opportunity to develop my career.

Skill Highlights

- Microsoft Excel
- Work under pressure
- Auditing
- Attention to details
- Teamwork Ability
- Communication skills

Experience

Accountant – 2021 Dec – Now
Arabian auto agency, Jeddah

Trainee - 08/2021 to 11/2021
Ministry of education, Jeddah

- Project reports review
- Verify and review project operating expense
- Rationalizing the spending process and making a monthly report for financial management

Casher- 2016 Apr – 2016 Sep
Panda Company, Jeddah

Education

Diploma of Accounting: **Commercial Accounting** - 2021
Institute of Public Administration, Jeddah
GPA: 4.2