

# MANAL HAIDAR ALQUHRI

Nationality: Saudi  
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## Personal Profile:

A self-motivated hard working committed women, who can work under pressure and within a team, can connect to people with different backgrounds easily, well educated.

Seeking a job opportunity that fully utilizes my expertise in management, marketing, human resource and Which contributes to both career development as well as the organization's growth.

## Objectives:

I want a highly rewarding career where I can use my skills and knowledge to help the company and my coworkers be successful.

## Qualification:

- NCL Jeddah female college diploma in small business management 2017.
- Associate Diploma in Business 2016.
- Records Management, sales, marketing and customer service, computing, administration skills, accounting & insurance and business law and policy.
- NCL Jeddah Female College of Excellence (NESCOT CONSORTIUM), Jeddah, KSA, 2013-2014.
- Cambridge English: key English Test (PET, 74) 2015.
  
- 55<sup>th</sup> high school Jeddah KSA 2008 degree 81%.

## Experience:

Working as call center in Etisal international (Nissan project) 10/9/2017-present.

- 2016-Jeddah Chamber of Commerce-endowments social responsibility entre- data entering and filing as apart of college curriculum from 25 Dec 2016- 26 Jan 2017.
- Worked as teacher in Alborhan School 2013-2014.

## Skills:

- Microsoft Office 2007, 2010 (Word, PowerPoint, Excel, Access)
- Communication (verbal, written)
- Teamwork.
- Time management.

## Reverence:

Ms. Sara Albarqi-supervisor Etisal company.

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