

MAYADAH ALHARBI

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EDUCATION

2016 – 2019

Diploma degree in Administrative Sciences, Princess of Nora University – RIYADH

- GPA 3.20 of 5

EXPERIENCE

- Store Manager at Al-Hokair company.
- Call Center at Demas clinic.
- Volunteer in Clinical Administration-Appointments Department at King Fahad Medical City.

SKILLS & LANGUAGE

- Time management.
- Management and solve problems.
- English Language. (Good).
- Effective communication.
- Computer skills Microsoft office.

CERTIFICATES

- Introduction to Human Resources Functions.
- Communication and Persuasion.
- Field training in the Technical Operations Department at the Central Library at Princess Nora University.