

🏠 Riyadh  
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# Sumayah Alharbi

Obtaining a challenging position in an organization that will utilize my computer knowledge, communication skills, and organizational abilities to increase my passion to learn and apply. what I learned in an enterprise environment

## EDUCATION

Technical and Vocational Training Corporation, Diploma.

## COMPUTER NETWORK SYSTEMS

12 – 2020

## EXPERIENCE

**ALSAIF TRADING AGENCIES. | Assistant to the general manager**

27 / 6 / 2021

Assistant Director- financial reports-Content Writer-write a letter

**TATWEER FOR EDUCATIONAL SERVICES | community trainee**

9 /2020 – 12/2020

Network - system admin -Technical support- database - Developing

## SKILLS

Teamwork  
Microsoft Azure  
SMART 200

Microsoft SQL Server  
Stress Management  
Microsoft Office

## TRAINING COURSES

- Fraud at companies (10/2020)
- Basics information security (05/2020)
- Management of organizational change (05/2020)
- Skills of dealing with work stress (05/2020)
- It Essentials (05/2020)
- CCNA Routing and switching (05/2019)
- CISCO Networking (06/2019)

LANGUAGES ARABIC – ENGLISH