

# ZAID ABDULLAH ALQURINY

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## OBJECTIVE

As a highly motivated professional, I am seeking a challenging role in an open and dynamic work environment where I can cultivate enduring business relationships and collaborate with colleagues to achieve organizational objectives. I am committed to continuous learning, and eager to leverage my interpersonal skills and teamwork abilities to contribute to the growth and success of the organization.

## EDUCATION

- Diploma in Business Administration (Graduation year: 2022/2023)  
*Subjects studied include Marketing, Accounting, Human Resources, Organizational Behavior, Financial Management, and Operations Management*

## EXTRACURRICULAR EXPERIENCE & TRAINING

- Event Planning and Management for SPL and PIF Affiliates (2022)
- Public Relations Management Specialist Certification from Riyadh Chamber
- Co-Organizer of the Smart Investor Event at Capital Market Authority (2019)

## SKILLS

- Teamwork: Skilled in collaborating with colleagues to achieve common goals, sharing ideas and providing constructive feedback to support team members
- Ability to work under pressure: Managing challenging circumstances and tight deadlines
- Attention to detail: Diligently reviewing work for accuracy and completeness, making sure that all details are carefully checked and confirmed
- Communication: Effective communication skills in presenting ideas and in collaborating with colleagues
- Flexibility: Adaptable to different work environments and able to work independently with minimal supervision
- Self-Motivation: Proactively taking on new challenges and adapting to changing situations to succeed in any work environment