

Contact Information

- ❖ Wafaal_usf@hotmail.com
- ❖ Saudi Arabia
- ❖ Eastern province –
Safwa
- ❖ 0568482099

LANGUAGES :

- ❖ Arabic
- ❖ English

Wafa Najeeb Alyousef

Objective :

Seeking a job that will enable me to further develop the skills I have learned. I am looking to build a long term career within a progressive and dynamic organization.

Skills :

- Making job description as HR.
- Ability to work independently or as a team member.
- Willing to learn and work challenging environment .
- Excellent in use : Microsoft word, Exel , powerpoint ,
Data entry speed.
- Write reports English , Arabic .
- I have strong potential to learn more skills and add to
my knowledge.

Education :

Diploma in Human resource management , Institute of Public
Administration .

Expected year of graduation 2018.

GPA : 3.13

