

# Thamer Al-mutairi

## Information System Administrator

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## Work History

2022-01 - Current

### Information Systems Administrator

*MADAF Trading and Contracting Co.Ltd, Riyadh*

- Installation & Configuration Of Operating Systems Windows, Linux.
- Installation & Configuration Of Symantec Endpoint Manager.
- Applied cybersecurity best practices to information system standards, directives and guidance for personnel, monitoring compliance across organization.
- Implemented, developed and tested installation and update of file servers, print servers and application servers.
- Installation & Configuration Of Linux IP phones "Yealink , Grandstream".
- Installation & Configuration Of IP Cctv camera.

2021-07 - 2021-10

### IT Technician

*Zakat, Tax and Customs Authority, Riyadh*

- Responded to support requests from end users and patiently walked individuals through basic troubleshooting tasks.
- Assessed system hardware and software and suggested modifications to reduce lag time and improve overall speed.
- Maintained and monitored server room, wireless network and other server infrastructure, keeping systems running smoothly.

## Education

2018-01 - 2021-11

### Associate Degree of Science: Computer And Information Technology

*Jubail Industrial College (JIC) - Jubail, Eastern Province*

## Certifications

2021-12

Cybersecurity Essentials

2021-12

Technical Support Fundamentals

2021-03

Ethical hacking cycle

2020-01

Website programming

## Skills

Hyper-V & VM VirtualBox



Network Configurator



Hardware and software troubleshooting



Microsoft 365



Program installations

