



Mohaned Taj Eldawi

System Administrator

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Qualifications	Over 10 years experience in using computers. Extensive hands-on, practical Computer, and Information Technologies. Information Technology Diploma 3 years degree holder. Over 5 years of experience as an ERP Business Analyst and Implementer. Extensive experience in implementing Human Resources, Purchase, Inventory, Production, CRM, Sales, and Accounting ERP modules. Excellent communication and presentation skills
Education	2005– 2009: Diploma Information Technology, University of Sciences and Technology, Omdurman, Sudan.
Working Experience	Date: March 2020 to Present Firm: Rida Group Position: System Administrator (Odoo Functional Consultant) Duties: <ul style="list-style-type: none">• Manage full life-cycle of design and testing phases.• Gather requirements and document them well.• Develop solution design and prepare system design documentation.• Evaluate business requirements, needs, and objectives and transform the same into company processes, solutions, and modules being implemented.

- Analyze and resolve complex issues related to data and processes.
- Deliver Training on different Odoo modules (onsite/online).
- Prepare test cases for testing the current ERP system.
- Module testing, System Integration Testing & User Acceptance Testing.
- Provide necessary support for Odoo Modules.

Date: Feb 2018 to March 2021

Firm: Royal care international Hospital

Position: ERP Specialist (Health Care System)

Duties:

- Administrating the Hospital Information System.
- Support End-Users and troubleshooting technical problems.
- Operational for New Hospital system (ERP system).
- Specialist in Medical Modules and support for end-user.
- Tracking and monitoring the system for troubleshooting.
- E-Royal System (New System by Odoo Developer).
- E-hope system (Health Care System), Outpatient clinic, clinic setup, hospital operations, Medical service setup and configuration, admission operation for Inpatient, Patient finance.

Date: Aug 2015 to June 2016

Firm: Savola Edible Oils, Khartoum, Sudan

Position: IT Support

Duties:

- Installing and configuring computer hardware operating systems and applications.

- Troubleshooting the system and network problems and diagnosing and solving hardware or software faults.
- Replacing parts as required.
- Supporting the roll-out of new applications.
- Setting up new users' accounts and profiles and dealing with password issues.
- Working continuously on a task until completion (or referral to third parties, if appropriate).
- Prioritizing and managing many open cases at one time.

Date: May 2011 to April 2015

Firm: Royal Care International Hospital

Position: **HIS Support**

Duties:

- Administrating the Hospital Information System.
- Support End-Users and troubleshooting technical problems.
- Monitoring the integration between the HIS system and other systems such as PACS and hospital.
- E-hope system (Health Care System), Outpatient clinic,
- Clinic setup.
- Hospital operations.
- Medical service setup and configuration,
- Admission operation for Inpatient.
- Finance.

	<p>Date: Oct 2010 to May 2011</p> <p>Firm: Shifak Trade & Services, Khartoum, Sudan</p> <p>Position: Assistant for ICT Manager</p> <p>Duties:</p> <ul style="list-style-type: none"> • Troubleshooting support of server infrastructure (File/Print, Active Directory, and Application) as well as maintain desktop, printer, and peripherals • Implement new functionality for supported products. • Provide accurate, clear, and concise guidance, knowledge, training, and documentation to clients. • Recommend alternative processes to improve service delivery to the customer environment in a cost-effective way.
<p>Certification</p>	<ul style="list-style-type: none"> • Odoo functional implementation (Human Resource) 2020 • Odoo functional implementation (Admin Setting) 2020 • ICDL 2020 • Social Media Marketing.2019 • Marketing Management. 2019 • Odoo V.12 Functional Certification.2019 • Introduction Network Operation Unix/Linux. 2018
<p>Skills</p>	<p>Hard Skills</p> <ul style="list-style-type: none"> • Excellent knowledge in using & troubleshooting Windows 7, Windows 10. • Microsoft Office all Edition. 2013 – 2016 • knowledge Python environment

	<p>Soft Skills</p> <ul style="list-style-type: none"> • Excellent communication skills, verbal and written. • Experience with other ERP systems. • SQL language. • Odoo functional Knowledge, At ease with software
<p>Independent course</p>	<ul style="list-style-type: none"> • Odoo 14 Configure, manage and customize the Odoo system • Content Marketing • Python programing Language • Business analysis.
<p>Languages</p>	<ul style="list-style-type: none"> • Arabic Fluent (Native) • English (good)
<p>Reference</p>	<ul style="list-style-type: none"> • Ahmed Hashem IT Director E-mail: a.hashim@royalcare-sd.com • Elmutaz Elbarodi Information System Manager E-mail: motaz.barodi@royalcare-sd.com • Mohammed Taj Elanabia IT Director E-mail: mtaj77@gmail.com • Osman Elhassan E-mail : osman.elhassan@ridagroup.com