

Sultan Yahya M Albakri

Saudi citizen

Date of birth 14/05/1984

Email : sulttan84@gmail.com Mobile : 0502960263

Employment experience :

- **Recruitment Manager** **Nov 2014 – Until now**

Food entertainment (member of fawaz al hokair group)

- **Supervisor of personal** **Dec 2013 – Oct 2014**

Unitech company (kabbani construction group)

- **Administrator** **April 2012 – Nov 2013**

The centennial fund ,Saudi Arabia

- **Executive assistant** **Aug 2006 – May 2011**

Bita company traveling and aviation agent

Education :

- **Diploma HR**
- **Training course in Saudi labor law**
- **Course in advanced skills in HR**
- **Course in identify training needs and coordinate the training operations**
- **In working in recruitment management methods**
- **6 months computer course**
- **Principle course in English**

Skills and languages :

- **Leadership, teamwork, active, quick learner, and social personality**
- **Presentations, computer and media-related skills**
- **Mother language Arabic**