

SAJA AHMAD AL-FOZAN

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PROFILE

Getting into a professional work environment enables me to develop my practical skills and gain new experiences, And to be an active and productive member to achieve success and contribute to the development of the work I do.

EDUCATION

OCT 2016 – APR 2018

Graduated Diploma 3 years major Computer Science,

UNIVERSITY OF IMMAM ABDULRAHMAN BIN FAISAL – Dammam

EXPERIENCE

NOV 2020 – FEB 2021

Customer Service – Smart Link

MAR 2021 –Until Now

Customer Service – Majorel

TRAINING COURSES

- Information's Retrieval Skills in the Digital Environment
- Human Resource Management
- Adobe premiere pro cc
- Customers Service
- Infographic
- Secretarial and Office Management
- Linked In
- Time Management
- Communicate Effectively with Customers
- Principles of Customer Service
- Showcase Your Potentials
- Smart Work Ethics
- The path of the future program for career preparation

SKILLS

- HTML
- ILLUSTRATOR
- MICROSOFT OFFICE

LANGUAGE

- ARABIC
- ENGLISH