

WESAM IBRAHIM ALMANSOUR

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A recent graduate in Human Resource Management, looking for an Entry Level Human Resource Administration position to utilize high-level communication skills, leadership abilities, clerical skills, and knowledge of the domain.

EDUCATION

- bachelor's in molecular biology & Biotechnology
 - Princess Nora Bint Abdul Rahman University (2013)
- Diploma in Human Resource Management –
 - Princess Nora Bint Abdul Rahman University. (2021)

COURSES & CERTIFICATION

- Course in E-management and office applications.
- Course in Integrated skills in quality management systems.
- Standardized Test of English Proficiency (STEP) from Qiyas (79/100).
- General Cognitive ability from Qiyas (83/100).
- ICDL Certificate. (2009)
- Course in sketch note

SKILLS

- Speaking English above intermediate.
- Communication skills.
- Time management.
- Team Player.

WORK EXPERIENCE

- Intern in Human Resources Department in Ministry of Media – Aug 2020 to Nov 2020

VOLUNTEER ACTIVITIES

- Ambassador for (khiyrat association for saving food)
- Organizing "Mock Interviews" event at Princess Nora Bint Abdul Rahman University - NOV 2018
- Participate in "نورة تبتكر" campaign competition at the Deanship of Community Service and Continuing Education - FEB 2019
- Organizing PNU International conference on computing "ICC" – DEC 2019

INTEREST & HOBBIES

- Organizing & Sorting.
- Video games.
- Sketching.
- Volunteering.