

# Osama Malek Kassem

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## Senior Telecom/Electrical Supervisor and coordinator

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### Career Objective

I work to be a part of a renowned organization where I can utilize my skills for the betterment of the company and foster my growth both professionally and personally. I have widely experienced in Telecommunication business processes, supervision, and team leading.

### Skills

- Senior Dry utilities Supervisor and coordinator with Telecom Authorities, SEC, NG, and Royal Commission of Riyadh City in ANM for the Riyadh Metro project.
- Electrical & telecom Supervisor in Huawei for STC OSP FTTX.
- Electrical & telecom Supervisor in Alcatel Lucent for VDSL2 technology.
- Excellent communication and interpersonal skills.
- Working under pressure.
- Full supervision of the implementation of the projects (installation, maintenance, inspection, and testing) on the sites.
- Overseeing and ensuring the quality of work.
- Ability to work on more than one project at the same time.
- Handover of projects to the consultant.
- Make drawings as-built.
- Coordination with other teamwork.
- Participate in the development of work plans.
- An expert in dealing with drawings and engineering schemes.
- Dealing with subcontractors.
- Maintain and ensure the safety of workers at work.
- Preparation of work daily, weekly, and monthly reports.
- Solving all emergency work problems.

### Educational Qualification

University	Division	Location
Technical Institute	Electrical engineering – 1997	Syria

### Work Experience / +16 Years

**Abdullah Yasser As-Salloum Contracting EST**  
**Riyadh, Saudi Arabia (08/2022-01/2023)**

- Established and enforced clear goals to keep employees working collaboratively.
- Preparing and assigning work schedules.
- Inspecting and assessing the work done by the electrical staff.
- Reading and interpreting design schematics to ensure the proper installation of electrical systems.
- Supervising on-site electrical operations and reporting any major issues to senior management.
- Providing technical support and help in installing electrical equipment like panel boards, enclosures, or any other electrical systems
- Coordinating with the on-site Electrical Engineer to review any design requirements
- Troubleshooting and repairing major system failures and equipment malfunctions.
- training new staff members,
- implementing new procedures to avoid delays, and inspecting electrical systems.
- It was my responsibility to ensure everyone on the site is in compliance with all safety procedures.

**Senior Dry utilities Supervisor STC, SEC, NG, ITS**  
**Riyadh, Saudi Arabia (2016-2022)**

- As a supervisor, it was my responsibility to execute the work based on the approved design.
- Providing daily reports to the ANM management showing the progress and blocking issues.
- Guiding the sub-contractor to solve the problems at the same time during Implementation work.
- Following the work at the site to avoid any obstacles during the civil work.
- Collecting As-built and inspections request for all diverted utilities at the site.
  
- Handling the civil work of street lighting and, installation of conduits, handholes, cables, earthing, and panels.
- Guiding Subcontractor to complete the connection between the substation and street lighting panels.
  
- Handling the Civil work of permanent Telecom connections for all Metro stations.
- Preparing required inspection requests during the handover to authorities.
- Handling the Bus Facility Power Supply civil work along Metro line 3 and installation of RMUs, and cables and getting it energized.
  
- Handling the Fiber Interface to Bus Facility civil work along Metro line 3.
- Handling the intelligent Traffic system civil work
- Reviewing the shop drawing of ITS prepared and received from the subcontractor and sharing it with the engineer for approval.
- Coordinating with the ITS consultant team to have a site JV to check the quality of civil work and try to close the comments given.
- Preparing required inspection requests during the handover to authorities.
- Guiding the sub-contractor to solve the problems at the same time during Implementation work.
- Guiding subcontractor to complete the civil work as per RCRC standards.

**Huawei Tec Investment –Electrical & telecom Supervisor STC OSP FTTX**  
**Riyadh, Saudi Arabia (2014-2016)**

- As a supervisor, it was my responsibility to execute, follow up and keep a record of the project implemented.
- Coordinated with STC, Municipal Departments, and foremen on the construction sites to keep the sites running smoothly
- Providing daily reports to Huawei management showing the progress and blocking issues
- Purchasing all the required material for ongoing projects and maintaining the inventory records
- Guiding the foremen and subcontractor to solve the problems at the same time during Implementation work
- Preparing a workshop for a subcontractor to get complete information about Safety and Quality to do our Job as STC Standard
- Conduct meetings with the sub-contractors and other support staff to follow up with the progress of the company.
- Provided project Supervision for projects and technology modifications to meet changing business needs and increase customer satisfaction.

**ALCATEL LUCENT – Electrical & telecom Supervisor**

**Riyadh, Saudi Arabia (2008 – 2014)**

- Guiding Subcontractor team to install power distribution system.
- Guiding the subcontractor team to install the required Battery and connect it to the power distribution system.
- Guiding the subcontractor team to complete the required connection for the Breakers inside the distribution system.
- Guiding subcontractor team to connect the AC power to the power distribution system from the main breaker.
- Guiding subcontractor team to configure the power distribution system.
- Guiding subcontractor to do Battery Discharge Test.
- Guiding subcontractor team in Repairing and Replacing Rectifier Modules.
- Guiding subcontractor team for Battery Replacement.
- Guiding the subcontractor team in installing cable laying and connecting power from the SCECO to our cabinets
- Supporting subcontractor during the installation of mini BMS for telecom shelters.
  
- Follow up with the OSP team for power and fiber connectivity and take the handover on the MSAN cabinet
- Providing daily reports to the ALU management showing the progress and blocking issues.
- Guiding the subcontractor team in installing to configure MSAN cabinets,
- Guiding the subcontractor team in installing MSAN Cabinets technology and connecting all required accessories to operate them.
- Guiding the subcontractor team on installing for troubleshooting and technical support for the technical problems.
- Handling the PAT documents and submitting them to the ALU AG group for certification.

**NOKIA-SIEMENS – Electrical & Telecom Supervisor**  
**Riyadh, Saudi Arabia (2006-2008)**

- Guiding Subcontractor team to install power distribution system.
- Guiding the subcontractor team to install the required Battery and connect it to the power distribution system.
- Guiding the subcontractor team to complete the required connection for the Breakers inside the distribution system.
- Guiding subcontractor team to connect the AC power to the power distribution system from the main breaker.
- Guiding subcontractor team to configure the power distribution system.
- Guiding subcontractor to do Battery Discharge Test.
- Guiding subcontractor team in Repairing and Replacing Rectifier Modules.
- Guiding subcontractor team for Battery Replacement.
- Guiding the subcontractor team in installing cable laying and connecting power from the SCECO to the cabinets.
- Guiding the subcontractor team in installing MSAN Cabinets technology and connecting all required accessories to operate them.
- Guiding the subcontractor team on installing for troubleshooting and technical support for the technical problems.
- Guiding the subcontractor team in installing cable laying and connecting power from the SCECO to the cabinets.

**Personal Details**

- Name: Osama Malek Kassem
- DOB: 01-Jan-1976
- Marital Status: Married
- Nationality: Syrian
- Iqama Status: Transferrable
- Driving License: Valid Saudi Driving License.