

Raneem Bandar Al-Otaibi

OBJECTIVE

I have a passion and love for work, I have different skills that are able to face all challenges with enthusiasm.

I am interested in the field of marketing, design and public relations. I have positive thinking and a good ability to adapt and create a stable environment

EDUCATION

- Higher Diploma of Marketing

With Second Class Honours
College of Technology in Riyadh
2018 - 2021.

EXPERIENCE

- Media Relations Consultant

Saudi Group 24.
- **Ministry of Education - Riyadh**

- (Photoshop, Illustrator) Designe.
- Editing and writing reports.
- Communication networks management.
- Organizing administrative files.
- Organizing conferences, meetings and training courses.

- Technical and Vocational Training Corporation

(College of technology Riyadh)

- Volunteer work.
- Scouts.

- Insurance Officer

Majal Wefaq Insurance Agency - insurance broker at Tawuniya Company

- Tele Sales.
- (Insurance) Covid 19 - Cars - Travel.
- Companies Medical Insurance.

COURSES

- English language

Alfaisal Academy for 3 months.

- Accounting and Finance

Ministry of Tourism.

- Marketing and Sales

Ministry of Tourism.

- Infographic designs.


- Retail management and digital marketing basics.


- Computer, network and electronic secretarial protection.

- Building a professional identity and brand of the projects.

Contact

 Riyadh

 0532254379

 Raneemotaibii@gmail.com

Skills

- Technical Skills

- Microsoft office.
- Photoshop.
- Web and social media.

- Personal Skills

- Respect work ethics.
- Tact and good handling.
- Working under pressure.

Language

- Arabic

- English