




# RANA ALQAHTANI

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## OBJECTIVE

A newly graduated college student with a broad background in the IT department with the ability to understand computer activities. I want to take advantage of my passion and reflect it on the ground by developing and refining the knowledge I possess.

## EDUCATION

**Diploma Associate degree of Information Technology | Imam Abdulrahman bin Faisal University**  
JUNE 2020

## PERSONAL SKILLS

- Attention to Detail
- Problem Solving
- Multitasking
- Customer service
- Teamwork
- Working under pressure
- Time Management

## TECHNIQUAL SKILLS

- Data Entry
- Microsoft Office programs
- HTML , CSS , C++ , javascript
- Experience installing and identifying new devices and inputs
- Computer maintenance
- Computer Hardware Knowledge
- Computer Software Knowledge