



# RAYAN ALGEZLAN

## PROFILE

Fresh graduate in Banking Business with highest GPA and high level of studying in Banking industry and investment banking, Hold one year of work experience in private sector, have a knowledge in financial accounting and financial transactions, Skilled in use of Microsoft Office applications.

I have the ability to deliver tasks and roles with efficient and accurate manner that contribute to achieve the banking institutions goals.

## CONTACT

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0507936376.

WEBSITE:

<http://linkedin.com/in/rayan-algezlan-222553196>

EMAIL:

rooo605n@icloud.com

## REFERENCE

NAME; ALI DIYABA

## EDUCATION

### Institute of Public Administration (IPA)

2017 To 2020

**[Diploma of Banking Business] GPA 4.80 out of 5.**

- Obtained the highest GPA between all students in the major.
- Got certificate of thanks and appreciation twice.
- Banking operations that take place inside banks, whether in the head-office or in the branches, are performed efficiently and effectively.
- Performing the processes of granting credit and banking facilities with accuracy and perfection.
- Implementing the operations related to the local and international financial markets efficiently and effectively.
- Performing the marketing operations of commercial banks with accuracy and perfection.
- Implement personal communication with others efficiently and effectively.

### A'sofaraa Secondary School

2014 To 2016

- [High School – Natural Sciences] Percentage 93.89 out of 100.

## WORK EXPERIENCE

### AlBilad Bank [ Trainee]

2020/01/06 To 2020/03/08

- Providing customer services and Islamic credit facilities for consumers including real state loans, car loans and other accounts transactions.
- Implementing the process of new credit requests.

**JOB TITLE; LECTURER**

**PHONE; 0548555777**

**EMAIL; diyaba@ipa.edu.sa**

- Ensuring that the required information true and completed.

### **World's Top [ Sales Representative]**

2019/05/01 To 2019/08/08

- Responsible for creating of new sales opportunities and maintaining the customers' relationships.

### **Dallah Health [General Receptionist]**

2017/01/01 To 2017/10/01

- Responsible for appointment booking confirmations and payments processing, also insurance verification.

