



# Abdullah Alrayes

Project management



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## Personal Information:

- Date of birth: October 16,1981
- ID No : 1005260581
- Nationality: Saudi
- Married Statues: Married
- Address: K.S.A, East region, Dammam city.

## EDUCATION



Project management from GRECO SCHWARTZ PTY LIMITED  
Australia (Melbourne).

● General English language from Lang ports English Language College at the Gold coast  
(Australia).

● Academic English language from Swinburne University in (Australia)



## EXPERIENCE

- **United trading center co.** (worked as a director of the main commercial center)  
-Travel outside the kingdom, and the conclusion of commercial contracts.  
-Follow-up collection and sales distributor through sales representative.  
-The representative of the director general during his absence from work.

Director of the Main commercial center, Used to have an own business in Dammam.  
(Import and export)

● Admin. And **Logistics coordinator at TQ Education Training ltd.**

● General Manager at **Abdul Kareem Alrayes property** (real state)  
Legal agent of the company HammadAl-Hussaini and his sons.

Experiences in real sate, Debt collection



## Languages

Arabic: Mother language.  
English: excellent.



## Certificate

- ALHUSSAN TRANING, Microsoft Word,  
PowerPoint and Excel.



## SKILLS

- Excellent in computer and electronics.
- Very good in computer maintenance.
- Administrative skills.
- Very good in communication

09/10/2012

28/09/2009-05/02/2010

15/09/2010-16/12/2011

01/02/2000 -15/01/2009

05/11/2013- 14/01/2016

15/01/2016

01/02/2000-02/07/2000