

Nourah Alsubaie

To obtain a full-time position in an organization which offers a professional working environment and enables me to grow while meeting the organization's goals.

Experience

2020-05 - Call center (tawakKalna - tabad)

2020

CCC (subside of STC)

During my work here I did the following:

- Answered customers calls
- Solved Customers problems
- Other Customer services

I used the following tools:

1- Microsoft Office

2020-01 - Internship training

2020

Technical & Vocational Training Corporation

During my work here I did the following:

- technical support for hardware and software in organization
- explain to customer how to deal simple technical problem
- daily check up for all devices
- weekly report

Education

2017-10 - Technical & Vocational Training Corporation

2020-04

Diploma of technical support

Technical skills

Technical support (hardware/software)

Networking (I have the basic knowledge in networking. I understand the concepts of IP addresses, router, Swiches, and submitting.)

Microsoft office (Excel,word, power point)

IT help desk

Information technology support

Certificates

2020-05 Life and work skills

2020-05 Cybersecurity - dorooob

2020-01 Computer hardware maintenance and technical support - tvtc

2019-04 Introduction to IoT - Cisco

2019-03 Introduction to cybersecurity - Cisco

2019-02 CCNA Router & switch

2019-01 IT Essentials - Cisco

Personal Info

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E-mail

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LinkedIn

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Soft Skills

Good communication and interpersonal skills

Able to work with team or individual

Leadership

Customer service

Problem solving

Public speaking

Business administration

Fixable working hours

Languages

English

Arabic