

Nouf AlSaab

Human Resources

Excellent soft skills, including strategic communication. Ability to foster positive relationships with both applicants and staffing agents while managing client and candidate expectations

Work History

2022-12 -
Current

Recruitment Specialist

Karam Arabia Holding

- Follow-up and supervision of the stages of recruitment
- Processing and preparing advertisements for available jobs and choosing marketing channels and appropriate professional networks
- Follow up on job applications and evaluate candidates
- Interviewing candidates by phone and personal interviews
- Connect with potential candidates and build relationships for future job opportunities
- Collaborate with the recruitment manager and know an recruitment needs

Education

2014-01 -
20182

Bachelor of Special Education

Imam Mohammed Bin Saud University - Riyadh

2021-01 -
2023-03

Higher Diploma of Human Resources

King Saud University - Riyadh

Contact

Address

Riyadh

Phone

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E-mail

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Skills

MS Office

Teamwork and
Collaboration

Recruitment

Training and mentoring

Talent management

Time management