



# NOUF ALI EBRAHEEM ATHATHI

## BUSINESS ADMINISTRATION

### OBJECTIVE

I strive to make my future work in a suitable field where I can benefit from it to develop my experiences and skills in order to achieve more successes in my professional life and reach the best level

### CONTACT

Saudi Arabia

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### QUALIFICATION

Diploma Administrative Science , Business Administration  
Year of Graduation 2016  
Jazan university

### EXPERIENCE

Reception  
Aknaf Aljamal Dental Center  
Jan2018 - Aug2018  
Jazan

### COURSES

- **computer**  
Neighborhood club schools in Sabya. 2017
- **Communicate Effectively with Customers.**  
Social Development Fund. 2019
- **Principles of Customer Service.**  
Social Development Fund. 2019
- **Customer Service - Professional Interaction.**  
Social Development Fund 2020
- **Fundamentals of Management.**  
Social Development Fund. 2020
- **Future Shifts in Financial and Banking Services.**  
Social Development Fund. 2020
- **Anti-Money Laundering.**  
Social Development Fund 2020
- **Administrative leadership and team building.**  
Elite Distinguished Training Center. 2020
- **Communication and interpersonal skills.**  
Institute of Life Education. 2020
- **Human Resource Management**  
Human Resource Center for Training. 2021
- **Management Excellence Methodology.**  
Center towards success for training. 2021

### LANGUAGES

- Arabic
- English

### SKILLS

- Computer
- Work under pressure
- Time management
- Effective communication
- Problem solving
- Teamwork
- Adaptive speed
- organization and planning