

Nawaf Bader Al-Anzai

Hospital Administration

Objective

Seeking a professional work environment that enables me to develop my skills and increase my knowledge.

Contact

nawaf.b.alnzy@gmail.com

0505985984

Riyadh - SA

Languages

Native in Arabic
Good in English



EDUCATION

Institute of Public Administration - 2019 May
Hospital Administration Diploma



EXPERIENCE

Cooperative Training king Abdulaziz Medical City
17th of March to 2nd of May 2019

Data Entry

King Abdulaziz Medical City 2 Dec 2019 - Present



COURSES & ACCOMPLISHMENTS

- Standardized Test of English Proficiency 79 out 100
- Saudi commission for health specialties certificate /as hospital admin technician.
- Administration coordination 2018-5-19 | ethria
- Fundamental of management 2018-1-31 | droop website
- Health insurance 2018-1-31 | droop website
- Time management 2018-5-20 | droop website
- Report preparation 2018-5-21 | ethrai
- Principles of costumer services 2018-2-4 | droop website
- Voluntary management 2018-5-18 | droop website



SKILLS

Critical thinking
Communication skills
Team building
Public speaking
All MS office applications
Touch typing in English and Arabic