

# Nada Ibrahim Alrawdhan

Kingdom of Saudi Arabia   Riyadh .

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## Education

Technical and Vocational Training Corporation.

Diploma of Technical support – Department of Computer and Information Technology.

Graduation Date : 27/12/2018.

Average : 4.58 Excellent Evaluation (Second Class Honors).

## Training Experiences

- Technical services specialist at Blue Rhine Trading Company from 17-11-2019 until now.
- Training at Alfaisal International Academy for 270 Hours from 24/6/2018 to 9/8/2018 .

## Courses

- Smart Work Ethics 17-03-2020
- Introduction Human Resources functions 11-03-2020
- Leadership Skills 27-01-2020
- Course English Language Second Level From TVTC - From 06/01/2019 to 02/05/2019
- Workshop Office 365 - 10/04/2018
- Course DNG Link Essentials - 10/04/018
- Course Basics Microsoft Outlook 2013 - 31/01/2018
- Expert Course Microsoft Office Excel 2013 - 31/01/2018
- CCNA Basics of Routing and Switching - 07/01/2018
- Introduction to Networks CCNA - 16/06/2017
- Course Installing and Configuring Windows server 2012 - 05/10/2017
- Course Basic Microsoft Access 2013 - 27/03/2017
- Course Basic Microsoft Excel 2013 - 27/03/2017
- Basic of information Technology - 23/01/2017

## Volunteering

- Volunteer on The Universal Children's Day – King Abdullah Specialist Children Hospital -20/11/2018
- Volunteer on The World Day Of Creativity and Innovation - 21/04/2018

## Skills

- Work effectively in a team.
- Effective communication skill.
- Ability to work under pressure.
- The desire to learn.

## Languages

- English – Medium .