

# NOUF ALI ATHATHI

Business Administration

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📍 Jazan , KSA

🌐 Saudi

📷 NOF\_39a

## PERSONAL SKILLS

MS Office

Microsoft Word

Microsoft PowerPoint

Microsoft Excel

communication Skills

Time Management


Team Player


Work Under Perssure

Appreciation and sincerity in the work environment

passion for learning new and useful things in the work environment

## LANGUAGES

English 

Arabic 



## SUMMARY

I am looking for new horizons in environments where I can integrate my skills and knowledge in the field of Business Administration to carry out various responsibilities and to utilize my knowledge while improving the overall efficiency of your esteemed organization as an active member.



## WORK EXPERIENCES

### Reception

Aknaf Aljamal Dental Center

📅 Jan 2018 - Oct 2018

📍 Jazan



## EDUCATION

**Diploma Administrative Science , Business Administration**

2014 - May 2016

Jazan university

📍 Jazan



## COURSES

### How to write a resume and apply for work

Jazan Universtity

### computer

Neighborhood club schools in Sabya

### Communicate Effectively with Customers

Social Development Fund

### Principles of Customer Service

Social Development Fund

### Customer Service - Professional Interaction

Social Development Fund

### Fundamentals of Management

Social Development Fund

### Future Shifts in Financial and Banking Services

Social Development Fund

### Anti-Money Laundering

Social Development Fund

### Fight infection

online

### Completion certificate

Mohammed bin Salman Foundation

### Administrative leadership and team building

Elite Distinguished Training Center