

Sattam Al muhsin

Riyadh
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PROFESSIONAL SUMMARY

Energetic employee well-versed in strong communication and organisation skills. Seeks solutions to problems and applies extensive analytical knowledge to findings. Adept at multi-tasking, leading group discussions and managing projects.

SKILLS

- Supply chain and resource management
- Supply chain assistance
- Purchasing and procurement
- Supply chain logistics
- Planning and procurement
- Medical equipment and supply transportation
- Procurement and cost control

WORK HISTORY

SUPPLY CHAIN AND PROCUREMENT SOCIETY MEMBER | 05/2022 - Current

Supply chain - Riyadh

- Build an information database for supply chain & procurement through conducting researches and surveys and cooperating with professional people for making the database accessible to those who may need it
- sources of knowledge and experience by acting as experts' networking platform and main source of information, research, consultation, best practices and know how in the Kingdom.

INTERNSHIP | 06/2021 - 08/2022

Supply chain management -king Khalid eye specialist hospital - Riyadh

Supply chain management & logistics

I was a procurement intern Storage Procurement team. Some of my daily tasks included sitting in on supplier meetings, learning about different new projects my team was involved with, and working on renegotiating contracts for certain commodities.

I learned a lot about supply chain management and communication. I learned how important it is to effectively communicate with your coworkers. To complete a project, I needed to ask the right questions and find the best people to answer those questions. Also, I learned how to maximize my time when I was in the office. Everyone on my team had their roles and tasks, so I needed to ask efficient, timely questions about projects I was working on or about general advice. If you can maximize your time, no project or role seems too big.

By implementing a strategic and streamlined supply chain process through a healthcare inventory management software, hospitals and health systems .

SUPPLY CHAIN MANAGEMENT INTERN | 09/2021 - 12/2021

Supply chain internship-misk- airport company. - Riyadh

- Directed daily operations to achieve maximum output and reduce costs.
- Adjusted inventory levels to keep obsolescence and cost low.
- Introduced operational and administrative procedures to uphold integrity of current processes.
- Used automatic tracking systems to keep computer system updated with goods movements and proactively place new orders at optimal times.
- Reviewed purchasing, storage and distribution practices in line of industry advancements.
- Leveraged supply management experience and industry contacts to streamline distribution activities.
- Planned logistics across international boundaries to reliably meet delivery requirements.
- Tracked storage levels and controlled stock to meet supplier requirements and fulfill contract terms.

EDUCATION

King Fahd University of Petroleum and Minerals - Dhahran | Associate degree

Supply chain management , 05/2022

This program is designed to encompass global logistics, quality and supply management components to help students attain their highest educational and career goals. The SCM Program further aims to instill value-based attitudes for lifelong learning in a variety of business environments.

CERTIFICATIONS

English certificate for one year In Canada
Understanding customer needs- Harvard business school
Provide tourist transportation services - ministry of tourism
Supply chain management-ELC College
Procurement