

Muteb Abdullah Al Hayek

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Riyadh

EDUCATION PROFILE:

Graduated from the Technical College in Riyadh in 2020

Section: Administrative Technology

Specialization: Marketing

Average: 4.06 / 5 with (Very Good)

TRAINING COURSES:

Computer Diploma – Al Imam Ben Saud University

6 Months

SKILLS:

English Skills

English (Writing , Listening , Speaking)

Computer Skills

MS Office Programs (Word , Excel , Power point)

Personal Skills

- ✘ Good Adopting with work enviroment .**
- ✘ Good Communication Skills .**
- ✘ Good Negotiation Skills with the Public.**
- ✘ Willing to Work under pressure .**
- ✘ Motivator with a good Attitude .**