



## Mohammed Alhefdhi

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Location: Riyadh, Saudi Arabia

### Skills

- Great teamwork
- Communication skills
- Cooperation skills
- Time management
- Adaptive personality
- Work well under pressure

### Languages

- Arabic – Native
- English - Excellent

### Personal Profile

A professional Sales Officer, who is ambitious, initiative, highly motivated, and able to build great customer relationships. Seeking a position that will give me the opportunity to apply my knowledge and experiences, and will allow me grow and expand my skills to pursue my career life.

### Work Experience

#### Foody Company

Sales Officer | June, 2022 – Current:

Work on strategies to attract customers and increase purchases.

#### AlRajhi Bank

Digital Department | June, 2021 – January, 2022:

##### Sales Officer for Credit and Debit Cards

- Work on activating/Deactivating cards.
- Briefing the customers about the products (cards).

Sales Department | January, 2021 – June, 2021:

##### Sales Officer for Credit and Debit Cards

- Marketing products (cards).
- Customers' eligibility assessment for products.
- Processing Customers' requests.

#### AlRajhi for Administrative Services Company

Human Resources Department | 2020:

##### COOP Training

Work on archiving, employee services, termination of services, Bonuses, assignment calculations, interview arrangements.

### Education

Institute of Public Administration | 2020:

Diploma in Banking Operation, GPA: 4.02

AlKhaleej School | 2015