

MESHAL KHALID ALSEBAYEL

CONTACT INFORMATION:

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PERSONAL INFORMATION :

Nationality: Saudi
Date of Birth: 2000/4/5

Resident of: Riyadh, Saudi Arabia

EDUCATION:

- Diploma in Accounting, King Saud University (2020).
- Diploma in Computer Applications, Imam Mohammad Ibn Saud University (2020).

WORK EXPERIENCE :

- Accountant – Al-Qaryan Group (Jul.2021– Present)
- Customer Service – Muvi Cinemas (May.2021 – Jul.2021)
- Trainee Accountant - Abyat Company (Aug.2020 – Dec.2020)
- Event Operation – House of Entertainment – Contract (Nov.2019-Jan.2020)
- Sales Officer - Abyat Company (Aug.2018 – Aug.2019)

COURSES & CERTIFICATIONS :

- Member and professionally registered in the Saudi Organization for Auditors and Accountants.
- English Language – EC Brighton English Language School.
- English Studies – LSI.
- Accounting and Finance – eLearning College.
- Governmental Accounting Assets - Institute of Public Administration.
- Principles of Financial Accounting - Principles of Financial Accounting.
- Government Financial Reports.
- Value Added Tax (VAT) - Institute of Public Administration.
- Budget Management - Institute of Public Administration.
- Administrative Supervision - Institute of Public Administration.
- Reports Preparation - Institute of Public Administration.
- Customer Service Professional Interaction – HRDF.

LANGUAGES:

- Arabic.
- English.

SKILLS:

- MS office: Word, Excel, PowerPoint.
- SAP System.
- Customer Service.