



# MAHA ALTHEYAB

ACCOUNTANT

## PROFILE

I am an accountant I got experience in preparing financial statements and daily entries through practical experience self-learning and academic certificates. I am still seeking professional certificates related to accounting and finance to develop my accounting skills.

## PERSONAL INFORMATION

**Saudi nationality**  
**Riyadh city**  
**year of birth 1994**

## PROFESSIONAL EXPERIENCE

**Patient Relations Supervisor**  
**NMC Al Salam Hospital**  
**from 10-17-2019 to 17-10-2020**

**Accounting cooperation training**  
**Dr. Sulaiman Al Habib Hospital**  
**From 2-2-2021 to 26-4-2021**

**Accountant**  
**at aj engineering consult company**  
**since 7-7-2021 until now**

## HOW TO REACH ME

**Maltheyab180@gmail.com**

**+966 546545310**

**<https://www.linkedin.com/in/maha-altheyab>**

## ACADEMIC QUALIFICATIONS

**UQU University majoring in education**  
**GPA 3.63 out of 4**

**Al-Imam Muhammad Ibn Saud University**  
**Diploma in Banking and Financial**  
**GPA 4.93 uot of 5**

## SKILLS AND TRAINING COURSES

**accounting principles**

**Preparing the financial statements**

**Work stress management**

**Administrative communication**

**skills advanced computer applications**

**oracle accounting system**

**Resort Accounting System**