

# Kholud Mohammed Alsineedi

## Contact

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**Address:**

P.O.Box 4061 Alshafai Street  
Riyadh, Saudi Arabia

**Phone:**

+966500671666

**Email:**

Kholudalsineedi@gmail.com

## Languages

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Arabic

English

## Skills

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- Microsoft Office Programs (Word, PowerPoint and Excel)
- Organized and able to prioritize and meet deadlines effectively
- Positive attitude, courage to make suggestions and innovative solutions
- Working effectively as a leader or within a team
- Ability to work independently under any kind of circumstances
- Excellent communication skills

## References

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Available upon request

## Job Objectives

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To utilize my skills in the field, Personal development, and to add value to the organization, and to the team I am working with. Acquiring new skills expand my knowledge and experiences in the workplace.

## Education

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**King Saud University**

Graduation year 2018

Diploma degree in financial accounting

## Experience

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**Bunyan Charitable Society for Women Development 2018**

Cooperative Education Program

I was responsible for managing the fund account and pricing products for the "Bazar Ata'a" project

## Courses

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- Critical thinking and effective dialogue
- Community dialogue
- Personal marketing
- The art of dealing with social pressures

## Trainings

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- Accounting skills for accountants
- Professional project management (PMP)
- Human resources specialists