




# Haya Rashed Bin Hadhir

Fresh Graduate

I am looking for job opportunity in a motivational company that will help me utilize my skills and gain more experience.

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## EDUCATION

### Information Technology Diploma

Princess Nourah bint Abdulrahman Universty

2019 - 2021

Riyadh, Saudi Arabia

## WORK EXPERIENCE

### System Administrato (01/2021 - 05/2021)

King Abdulaziz foundation for research and archives

## COURSES

### Introduction to Graphic Design

Doroob

2021

### Cyber Security

Doroob-stc

2021

### Teamwork skills

PNU

2020

### Reports preparation

PNU

2020

## TECHINCAL SKILLS

HTML



Database



Microsoft Office 365



Adobe Fireworks CS6



Data Entry



Computer proficiency



## SOFT SKILLS

Communication

Problem-solving

Time Management

Creativity

Teamwork and leadership

Ability to comprehend and carry out work

Fast learning

Organization

## LANGUAGES

Arabia

Native or Bilingual Proficiency

English

Professional Working Proficiency

## INTERESTS

Learn new skills