

Hanan Aljutaily

 0571981424

 hanan.aljutaily@gmail.com

 Qassim-Buraydah

First name : Hanan **Middle name :** Abdullah **Last Name :** Aljtaily

Date of Birth : July 23 / 1995 **Material status :** Single

Nationality : Saudi. **Address :** AL QASSEM / Buraydah.

Education :

Small Business Management Diploma

From : International Technical Female College at Buraydah

Grade : Very Good

Training and Certifications:

- Saudi Ministry of Labor and Social Development.

Training Institute: Social Development.

Date Attended: June / 2018.

Duration: 200 hours.

- Movenpick Hotel.

Training Institute: Movenpick Hotel Qassim.

Date Attended: May / 2019.

Duration: 200 hours.

- pet Exam Certification from Cambridge English Language

Assessment Level **A2**, Overall Score { **128** } for...

*Reading { **117** }.

*Writing { **124** }.

*Listening { **119** }.

*Speaking { **152** }.

Training courses:

Course on Financial Culture - From Social Development Bank {**2017/12**}.

Loans and Credit Card Course - From Social Development Bank {**2018/4**}.

Professional skills:

- time management.
- Collaboration & Teamwork.
- Work under pressure.

IT skills:

(Evaluation of 10)

Microsoft Word	●●●●●●●●●○
Microsoft powerpoint	●●●●●●●●○○
Microsoft Access	●●●●●○○○○○
Microsoft Excel	●●●●●●●●○○

Languages:

Arabic: Level: Native Speaker.

English: Level: Intermediate.

Thank you for taking your time to read my CV.

Hanan Aljutaily.