

# Hanan Aljutaily

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0571981424



[hanan.aljutaily@gmail.com](mailto:hanan.aljutaily@gmail.com)



Qassim-Buraydah

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**First name :** Hanan

**Middle name :** Abdullah

**Last Name :** Aljtuily

**Nationality :** Saudi.

**Address :** AL QASSEM / Buraydah.

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## Education :

Small Business Management Diploma

**From :** International Technical Female College at Buraydah

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## Training and Certifications:

- Saudi Ministry of Labor and Social Development.

**Training Institute:** Social Development.

**Date Attended:** June / 2018.

**Duration:** 200 hours.

- Movenpick Hotel.

**Training Institute:** Movenpick Hotel Qassim.

**Date Attended:** May / 2019.

**Duration:** 200 hours.

- **pet Exam Certification from Cambridge English Language**

Assessment Level **A2**, Overall Score { **128** }.

**Training courses:**

- Project management - Ministry of Communications and Information Technology{2020/11} - 7 Days.
  - Course on Financial Culture - From Social Development Bank {2017/12}.
  - Loans and Credit Card Course - From Social Development Bank{2018/4}.
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**Professional skills:**

- time management.
- Collaboration & Teamwork.
- Work under pressure.

**IT skills:**

**(Evaluation of 10)**

Microsoft Word	●●●●●●●●●○
Microsoft powerpoint	●●●●●●●●○○
Microsoft Access	●●●●●○○○○○
Microsoft Excel	●●●●●●●●○○

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**Languages:**

- Arabic:** Level: Native Speaker.
- English:** Level: Intermediate.

**Thank you for taking your time to read my CV.**

**Hanan Aljutaily.**