

# Ghaida Asiri

Eastern Province  
Kingdom of Saudi Arabia  
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## OBJECTIVE:

An enthusiastic graduate seeking for a position, where I can utilize my education and experience to accomplish my role in the society.

## PERSONAL INFORMATION

Nationality: Saudi

Sex: Female

Date of Birth: 05\21\1998

Marital Status: Single

Place of Birth: Eastern province

## EDUCATION:

2018-2020 **Human Resources Management Diploma, Academy of Learning, Al-Khobar.**

- 74%.

## SKILLS:

- Quick learner and problem solver.
- Strong ability to work under high pressure.
- A team player and a leader.
- Initiative.
- Good communication skills.
- Good computer experience in Microsoft Office applications; including PowerPoint, Text Editing and Excel.
- Ability to extract and find information.
- Commitment.

## COURSES:

- Work contracts and drafting legal notes according to the Saudi labor system, 2020.
- Self-management, 2020.
- Customer service, 2020.