

Faten Fahad Alhamdan

✉ FatenAlhamdan33@hotmail.com ☎ 0555735673 📍 KSA - Jeddah

SUMMARY

A hard worker who successfully combined his work with other commitments showing his self to be self-motivated, organized and capable of working under pressure. I have a clear, logical mind with a practical approach to problem solving and a drive to see things through to completion. I enjoy working on my own initiative or in a team.

EDUCATION

IT Diploma **2007**
King Saud University

LANGUAGES

Arabic
English



TRAINING AND PERSONAL SKILLS

Foreign Account Tax Compliance Act course **2015**

Anti-Money Laundering and Terrorist Financing **2014**

Sanctions Awareness **2014**

SCC SABB client course **2014**

International Standards courses **2014**

WORK EXPERIENCE

HSBC

Sep 2014 - Sep 2016

- Data entry in IPO project business development management.
- Updating Customer KYC through HSBC Call center Department.
- Carrying out the orders of blocking and lifting operations for customers' accounts by the
- Capital Market Authority in the Compliance & AML Department.
- Opening new account, investment portfolio and activation accounts with the accounting & operation department .
- Broker operation in the Department of Brokerage Operation
- Working as Assistant Operation for clearing, blocking, transferring shares, transferring
- amount between accounts and extracting certificate.
- Pay bills and commission for TADAWEL.
- Wealth Management Support Officer November 2019 - February 2020 HSBC .
- Education