
Fahad Awwad Alanzi

Kingdom of Saudi Arabia
Riyadh

Professional Summary:

A professional Operation supervisor with background in customer service supervision, business and customer-focused process and human recourse HR. Highly skilled in planning and project management. Experienced in continues improving business operations and product/service QUALITY alongside understanding customer needs.

Personal Information:

Gender: male.

Date of birth: 1988

Status: married.

Nationality: Saudi.

Scientific Qualifications:

Office Management from the Technical College

Training Courses:

- Total Quality Management (TQM)
- Negotiation Management

Skills:

- Languages: 1- Arabic mother language
2- English good spoken and written abilities
- Computer: Windows – Microsoft office
- Communication and interpersonal skills
- Strong organizational skills that reflect ability to perform multiple tasks
- Expert level in client's relations

Employment History:

- **Qemmat Al Tahseel**
Operations supervisor 1 year till now
- **Samnan Holding Company**
Customer service supervisor 6 years
- **Alard Almotqan Company**
Customer service representative 1 year

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Best Regards...