

Essam M. Al Sayed

Assistant Logistics
Manager



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Saudi
DOB : 30/1/1398 AH



Jeddah



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PROFILE

Highly motivated with 15 years of FMCG experience in a Multi-National Company in the field of sales, logistics, warehousing procurement, import and export. Enjoy challenges and consistently delivering targets effectively with the team as a team leader. To hit the OEE target of the team. Experienced in customer service, stock control, goods in and out, training, disciplinary, staffing control, health and safety mainly in the multi-national company.



Skills

- Administrative Skills
- Logistics Administrative
- Purchasing management
- Marketing And Sales
- customer Services
- Transport and distribution management
- Warehousing Management
- Manpower management and control
- Proficiency Using MS Office
- Use of QAD program (ERP system)
- Communication skills with others
- Planning
- Solving Problems
- Responsibility
- Negotiation
- Rapid Learning
- Attention to Detail
- Creative and critical thinking
- Training And Team Building
- Working Under Pressure



Language

Arabic



English



EXPERIENCE

Assistant Logistics Manager

Friesland Arabia Limited (Rainbow Milk)
2008 - 2019

Responsibilities:

- Day to day running of logistic team. From inbound outbound and raw materials receiving and issuance.
- Accepting and checking of deliveries.
- Generating delivery note and invoices for customers
- Monthly inventories checking and reconciling for raw materials.
- Motivating and training staff to achieve monthly logistic targets
- Achieving and maintaining high store standards
- Time management
- Communicating with customer/supplier
- Follow up the weekly preventive of the forklift, that operator are conduction a proper preventive maintenance.

Assistant Area Sales Supervisor

International Specialized Stores Company
Jul 2004 - Jan 2008

Salesman

Fawaz Alhokeer
May 2003 - 2004



EDUCATION

Diploma ADVANCED MARKETING MANAGEMENT
ACADEMIC e Learning

Microsoft Office and computer hardware Training
Compu Group

Various training mentioned above

SHEAC (Safety, Health & Environment Action Centre

Human Resource Development Fund

Droop Online Courses

KAU Endowment (WAQF)

King Abdul-Aziz University.



Courses

- E-Commecre supply chain
- Human Resources Management (Employees Affairs Specialist).
- Strategic and operational planning.
- Conversational English skills.
- Smart work ethics.
- Teamwork skills.
- MANAGEMENT skills.
- Lock-out Tag-out Try-out Training.
- Risk Assessment-Task Hazard Analysis Training.