


EBRAHIM ALZHRANI

Eastern province 

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OBJECTIVE

A fresh graduate of human resource management currently looking to work in an administrative position in a leading organization with supportive and positive work environment to apply my knowledge and skills the field of human resources management in the best way possible to contribute in the organization development.



EDUCATION

Associate Degree in Human Resources | Institute of public administration

2017 – 2020

GPA: 4.77 out of 5

Major courses: Performance management, HR planning, HR strategy, compensation and benefits, Competencies and legal systems in Human Resources



TRAINING

HR Assistant | Prince Mohammad Bin Fahd University

2 WEEKS TRAINED

Arrange contracts and upload contracts on social insurance



SKILLS

- Microsoft office
- Problem solving
- Communication
- Quick learner
- Emotional intelligence
- Time management
- Desire to learn
- Self-Learning



CERTIFICATE

- Introduction to strategic planning for HR in Droop
- Introduction to human resources function in Droop
- Organizational culture in Ethrai
- Labor Education according to Saudi Labor Law in Droop



REFERENCES

Available upon request