

WEJDAN SALEM ALGARNI



Riyadh



+966 50 183 1503



wsalgarni@gmail.com



[Wejdan Algarni](#)

CAREER GOAL

I look forward to becoming one of your employees that will benefit you and achieve my ambition and have a footprint that I offer almost daily, whether in my field or anything close to it, to achieve psychological satisfaction, and I offer all my abilities and creativity to benefit the work organization and thus benefit myself.

EDUCATION

The Associate Degree of COLLEGE OF TECHNOLOGY

RIYADH 2020

Technical Support

G.P.A: 4.21

Passing Standardized Test for English Proficiency (STEP)

Average Score:

86%

WORK EXPERIENCE

King Saud University

3 months for training

● IT SUPPORT

- Supervision and follow up the issues that related to system dept.
- Download all programs needed by the client on the PC.
- Preparing reports on resolved issues.

LANGUAGES

Arabic: Native.

English: Excellent.

COURSES

2018

Basic Information Technology Course

2018

Linux Course

2018

Course for Computers (Hardware)

2018

CCNA Course

2019

Introduction to the Internet

2019

Introduction to Cybersecurity

2019

Microsoft Office

SKILLS

- ◆ Adaptability
- ◆ Ability to work well as part of a team.
- ◆ Time management.
- ◆ Communication skills.
- ◆ In-depth knowledge of hardware and software.
- ◆ Analysis of Technical Issues.
- ◆ Explaining Technical Information Clearly.
- ◆ The ability to write code commands (Java).
- ◆ Creating and designing a personal website.
- ◆ Troubleshooting.