

## I PERSONAL INFORMATION I

EMAIL: aljarbasaud7@gmail.com

PHONE: 0558881528

LOCATION: ,Riyadh,Saudi Arabia

NATIONALITY: Saudi

SOCIAL STATUS: Single

PLACE OF BIRTH: Riyadh

# SAUD HUMIDI ABDULLAH ALJARBA

## I EDUCATION I

- Arab Open University, Riyadh  
Saudi Arabia  
Information Technology.
- Orange Coast College  
Computer Science
- UC Irvine  
English Language-2010\2013
- Diploma Telecom
- English language IELTS

## I Work Expreience I

- Sales  
Rifah Trading Company  
01-01-2019

---

- Sales Coordinator  
TinnyTreat Establishment  
01-01-2021

---

- Marketing and Call Cinter  
Disabled Children's Association  
2016
- Admin Work&Sales  
United For Security Guards and  
Event Management  
2014

## I LANGUAGES I

- Arabic-Mother tongue
- English

## I SKILLS I

- Confident in presenting to decision makers in both public and private organizations.
- Excellent ability to prioritize and complete tasks with speed and accuracy.
- Capable of working under pressure to successfully meet deadlines.
- Able to analyze complex issues and solve problems.
- Strong verbal communication skills.
- Microsoft office programs.
- Confident in presenting.
- Positive, confident and friendly demeanor with high level of integrity.
- Decision maker.
- Meeting and greeting customers and making them feel welcome.
- Devising and implementing the organisation's sales strategies.
- Finding new channels for selling and distribution of products.
- Building rapport with a customer and subsequently closing deal.

## I TRAINING&CERTIFICATES I

- 3 months training at Trans Telecoms Company
- The Fundamentals of Event Management
- Project Communication Managment
- Private Business
- Data Analysis
- Computer course
- Professional Sales
- Selling Skills

## I PURPOSE I

The development of practical skills and ensure a get more experience in the filed I work to bright