

# NADA ALI ALZAHRANI

## SENIOR ACCOUNTANT



NA  
An accountant

### CONTACT

+0536094358  
nada.job2022@gmail.com

### EDUCATION

#### Diploma in Accounting

Princess Norah bint  
Abdulrahman university

### SKILLS

- Financial Reporting
- Payroll Accounting & Tax Computations
- Standard Cost Analysis & System Automation
- Accounts Receivable & Accounts Payable
- Eager learner
- Microsoft Excel
- Microsoft PowerPoint
- Microsoft Word

### LANGUAGES

English -Fluent ( Step 79%)  
Arabic -Mother language

### PROFILE

highly assertive, competent and ambitious Accountant with excellent record. Having a unique approach to solve the problems. I am looking to obtain a rewarding and challenging position in a leading reputable organization, where I could invest my knowledge and interpersonal capabilities

### MEMBERSHIPS

Certification of membership in  
Saudi Organization for Chartered and  
Professional Accountants (SOCPA)

### EXPERIENCE

#### Senior Accountant - AIO office

01/2022-05/2022

- Custody officer .
- Drafting Contracts.
- Check The Total Expenses.
- Create a file to save invoices, monitor, print and review them.

### Courses

- Fundamentals and principles of Financial
- Accounting Adjustments Entries and Financial Statements Preparation
- Accounting cycle
- Accounting framework