

Ahmed bin Miteb bin Al-Aswad Al-Mayaq

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Career Objective :

Harnessing my strong sense of responsibility, dedication to work and strong motivation through the skills and experience I have acquired to serve and develop your work.

EDUCATION

Diploma - regular

Duration: two years

Imam Muhammad Bin Saud Islamic University

College: College of Continuing Education and Community Service

Specialty: Public Relations

Graduation Date: 2020 AD

Grade: 4.68

EXPERIENCE

Administrative Supervisor / General Administration of Operation and Maintenance

Riyadh Municipality

From 01/01/2018 to 10/24/2019

General Supervisor / Al-Hadhd Trading and Contracting Company

From the date 01/12/2019 to 01/31/2021

SKILLS & LANGUAGE

- The ability to make decisions
- Microsoft Office
- Using the web
- The ability to adapt and withstand work pressures
- The ability to solve problems
- Time management
- Planning
- Communication skills
- Working as one team

- Arabic: Speak - Writing - Reading - Excellent
- English: speaking - writing - reading – intermediate

CERTIFICATES

Writing in public relations
Department of Digital Media
Managing clients amid the Corona crisis
Political reputation and the mechanisms of its media presence
Planning for events and conferences
The role of public relations in creating identity
Impact Industry
Media in the face of crises
Plan your marketing campaign