

Norah alqahtani

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EDUCATION

AUG 2015 – MAY 2018

degree of associate Diploma in Business.Admin – insurance track , imam
Abdulrahman bin faisal university -community college – DAMMAM

EXPERIENCE

Trained for the graduation project in CureMed Tabsh Medical Center in ALKhobar ,
Gained a good experience in insurance tasks assigned during the project .

SKILLS & LANGUAGE

- Listen to others and ask questions. (Excellent)
- English Language. (good)
- Read and understand work-related materials. (Very good)
- work with group or individual.(very good)
- Understand written information. (Very good)
- Read and understand work-related materials. (good)
- Interpersonal Skills. (very good)
- Communication.(good)
- Administrative skills. (good)

CERTIFICATES

- supply chain management work shop .
- E-Marketing insurance work shop .
- ورشة خطوات البحث عن وظيفة
- Human resource management work shop .
- customers service work shop ..
- infographic work shop ..
- secretarial & office management work shop .
- linked in work shop .