

Nawaf Yosef Bnrajeh

OBJECTIVE

I seek to join a professional work environment that enables me to develop my skills and gain new experiences and to be an active and productive member and contribute to the development of the employer that I will work with to achieve success and development

QUALIFICATIONS

- **Higher Diploma**, Human Resource Management with excellent grades
- King Saud University | 2022 |
- **Bachelor** of Social Work, College of Arts with good grades
- King Saud University | 2020 |
- **Obtaining the health classification from the Saudi Commission for Health Specialties**

EXPERIENCE

Administrative Assistant | Delta Schools

- From 15/10/2021 - Present

HR Specialist (trainee) | For 3 months

- Royal Commission For Riyadh City

Data Entry | For 6 months

- Emdad AlKhebrat company
Corona Expanded Screening Center

Social worker as a students guide (trainee) | For 3 months

- At King Saud Education Complex.

Social worker (trainee) | For 3 months

- At King Khalid University Hospital.

COURSES

- Computer Courses
- English Language course at Institute, 3 levels
- Successful personality traits course.
- Speech skills course

PERSONAL INFO

☎ 0550039911

✉ Nawafalrajeh@hotmail.com

📍 Riyadh

👤 Saudi - Married

📅 29 / 9 / 1997 AD

SKILLS

- Computer proficiency.
- Data Entry
- Communication skills
- Proficiency in dealing with customers
- Work hard, sincerity and team spirit
- Full commitment to deadlines
- Work under pressure
- ability to deal with situations and overcome problems
- Speed and seriousness of work