

Alhanouf Fahad Almutairi

Saudi Arabia – Riyadh - 0504179691

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PROFILE

A fresh graduate majoring in human resources in 2023, and I have 3 months of experience in employee relations and talent acquisition.

EDUCATION

2021 –2023

Diploma of English Language, Zarqa academy Institute – RIYADH

- GPA 95 of 100

Diploma of Human Resources Management, King Saud University – RIYADH

EXPERIENCE

DEC 2022– FEB 2023

Employee Relations, Talent acquisition DAR Al Riyadh Group.

SKILLS

- Time management.
- Regularity at work.
- Learning quickly.
- Computer skills in Excel and word.
- The ability to work under pressure.
- Accuracy in completing tasks.
- Flexibility.

COURSES

- Administrative Empowerment.
- Technical skills for education and work.
- Planning, Organizing and Measuring Performance.