



**Abdulrhman Saad Almuharib**  
**0561664817**  
**email : mr.abdulrhman17@gmail.com**

---

## **SUMMARY**

Possess associate degree from the College of Technology, Riyadh with majors as Accounting. Gained experience during summer training and ready to implement my knowledge and skills to the best of my ability.

---

## **EDUCATION**

Associate Degree of college of technology - majors accounting - 2020  
In the process of obtaining **SOCPA** accounting technician  
Also engaged on continuous English language enhancement courses

---

## **Trainings and Courses attended**

- 1) Human Resources Management (applications in organizations) - 2020
- 2) Basic skills in IT applications - 2020
- 3) Selling skills - 2020
- 4) Accounting for non-accountants - 2020
- 5) Sales and marketing - 2020
- 6) Quadruple analysis swot - 2020
- 7) Computer and wireless networks - 2019
- 8) Introduction to Information Security (Cyber Security) 2019
- 9) Data entry and word processing - 2016
- 10) English course - 2016

---

## **Additional skills**

- Good communication and interpersonal skills
- Involved in various social activities to help community
- Team building and managing skills
- Capable of handling pressure while prioritizing time and workload in order to accomplish the given tasks on time (meet set deadlines).
- Self-motivated, customer-oriented and enthusiastic with professional approach
- Capable of handling multiple tasks while demonstrating discipline among co-workers
- Languages: Proficient in Arabic and good in English

---

## **Personal**

Nationality	:	Saudi
Resident of	:	Riyadh city
Date of Birth	:	16 April 1999
Availability	:	Immediately