

# NAME: Ahmed Nabil Rizq

Riyadh : KSA ▪ Date of birth : 4 / 4 /1990

PR –Marketing – purchases –  
administration

Marital Status: Married

## Contact

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## Key Skills

Proficient or familiar with a vast array of programming languages, concepts and technologies, including:

Excellent experience in  
Marketing and Trading

Have Good experience in all  
Microsoft office editions

Good knowledge in  
Windows mobile and iPhone  
application

Have Good information  
and knowledge in dealing  
with the Internet

## Education

**2020-2022**      **Diploma in Marketing and Sales**  
King Fisal University, alhafuf.

## Education

**2007-2009**      **Diploma in Commination and computer network**  
King Saud University, Riyadh.

## Experience

\***cheryrose:** ( 2019 – 2020)

\***The word for organize exhibitions and conferences :** ( 2018 – 2019)

\***Quick direction Advertising Agency:** ( 2017 – 2018)

\***Media center for organize exhibitions and conferences:** ( 2016 – 2017)

\***Fikr Arabia Advertising Agency:** ( 2013 – 2015)

\***Leo Burnett:** ( 2011 – 2012)

\***Global colleges** ( 2009 – 2011)

## General Skills

- ✓ Maybe I do not know some information about my task now, but I am %100 sure that I will get it ASAP and apply it to my task as a professional.
- ✓ Trying always to improving myself, and my way to do my work
- ✓ The ability to improve and learn quickly.
- ✓ Excellent communication skills
- ✓ Excellent experience in marketing.
- ✓ Ability to handle many projects at the same time.
- ✓ Ability to work independently.
- ✓ I do not have any problem to work late to finish my tasks.
- ✓ I like to work in team.

## Training courses

|   |   |
|---|---|
| Enterprise Growth "Monsha'at"   | ✓ |
| Executive Management Development "Monsha'at"                                    | ✓ |
| Work Stress Management "Institute of Public Administration"                     | ✓ |
| Problem solving & decision making "Institute of Public Administration"          | ✓ |
| Events Organization "National Center for Assessment in the Higher Education"    | ✓ |
| Employees Stimulation "Institute of Public Administration"                      | ✓ |
| Managerial leadership "Institute of Public Administration"                      | ✓ |
| Emotional Intelligence "Institute of Public Administration"                     | ✓ |
| Executive Planning "Institute of Public Administration"                         | ✓ |
| Enterprise loyalty "Institute of Public Administration"                         | ✓ |
| Administration supervision "Institute of Public Administration"                 | ✓ |
| Attracting & selecting of talents "Institute of Public Administration"          | ✓ |
| Effective work communications "Institute of Public Administration"              | ✓ |
| Administration Creativity "Institute of Public Administration"                  | ✓ |
| Preparation of Media Campaign "Institute of Public Administration"              | ✓ |
| Change Management "Institute of Public Administration"                          | ✓ |
| Time Management "Institute of Public Administration"                            | ✓ |
| Management of conflicts at work place "Institute of Public Administration"      | ✓ |
| Customer Journey "Riyadh Chamber of Commerce"                                   | ✓ |
| Financial Administration of Small Enterprise "Riyadh Chamber of Commerce"       | ✓ |
| Visibility Study "Riyadh Chamber of Commerce"                                   | ✓ |
| How to start your project "Riyadh Chamber of Commerce"                          | ✓ |
| Internet Of Things "Riyadh Chamber of Commerce"                                 | ✓ |
| Marketing using the Artificial intelligence "Riyadh Chamber of Commerce"        | ✓ |
| Marketing Essentials for Small Enterprise "Riyadh Chamber of Commerce"          | ✓ |
| Compass of influence "Riyadh Chamber of Commerce"                               | ✓ |
| Conflicts solving in the exhibitions & conferences "Riyadh Chamber of Commerce" | ✓ |
| Professionalism at work place "Riyadh Chamber of Commerce"                      | ✓ |
| Technical vision/Technical Trade "Riyadh Chamber of Commerce"                   | ✓ |

## Projects

|  |   |
|--|---|
| Grand opening of Alghazali for Watches   | ✓ |
| Alnokhba Tournament  | ✓ |
| Gulf Traffic Week  | ✓ |
| Custodian of the holy mosque visitors program  | ✓ |
| Saudi National Day   | ✓ |
| Comedian Stops Show  | ✓ |
| Pinkish Exhibition   | ✓ |
| Fakhr wa Eitezaz Exhibition  | ✓ |
| Takamulna Exhibition for Special Needs   | ✓ |
| ministry of -Doom watter –smnnan – alrajhi) Gift items & marketing campaigns for several companies | ✓ |
| (ministry of – municipal rural affairs &housing  | ✓ |

## Languages

- ✓ Arabic - mother tongue
- ✓ English – speak fluently and read/write with very Good proficiency

**Thank you,,,**