

MESHAL SALEH ALFAKEER

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Summary

Dedicated and self-motivated person, seeking an opportunity where I can apply my skills and knowledge in the HR Field.

Education

Diploma Degree in HR Second Honors · King Saud University, 2017-2020
4.37 GPA

Professional Experience

National Information Center (NIC)
(Jan-April 2020)

- Conducting and coordinating Interview's and report to management.
- Attracting applicants by contacting them.
- Determining applicant requirements by studying job description and job qualifications and analyse CV's.

COURSES AND TRAINING

- Project Management Professional.
- Microsoft Project Resources Planning. Types of insurance Training.
- Self Development.
- Pressures Management.
- Effective Leadership.
- Managing Volunteering Projects

Special Skills or Proficiency

- MS Office
- Team Player
- work under pressure
- Problem-solving skills