

Abdulmalik Mohammed Alsaif

PERSONAL INFORMATION

-  Hail ,Saudi Arabia
-  25 . 5 . 1996
-  0555166836
-  Abdulmalikj1925@gmail.com

TECHNICAL SKILLS

- Program Word
- Program Powerpoint
- Program Excel

PERSONAL SKILLS

- Time management.
- Teamwork.
- Working under pressure.
- Communication skills.
- Effectively solve problems.

LANGUAGES

Arabic 

English 

OBJECTIVE

To make every effort to reach the best positions and the highest levels by using my skills and my energy in my work and to reach my goal and the position that I aspire to reach.

EDUCATION

Diploma in Computer
College of technology

COURSES

- Administrative excellence
- Computer skills in office work