

Ammar Habeeb Alsaffar

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Summary

professional in cad drafting Specialist and design with more than 11 years of experience under Aramco OSS contract in technical support department engineering and design division, in electrical and mechanical field with demonstrated ability to provide base plan, layout, schedule, distribution, equipment cross sectional design, fabrication, detailed and different type drawings I have prove ability to develop and manage new and existing drawing design and Electronic drawings and documents Management.

Qualification and Experience

- **CADD Drafting Specialist Saudi Aramco OSS Contract CS Technical Support Dep. Engineering & Design Division**
 - Jal International Feb.2012 TO 31/May/2019 End of Contractor
 - Sraco 01/June/2019 TO Present.
 - **Design and Engineering:**
 - Prepare CADD drawings in accordance with the requirements of SAUDI ARAMCO engineering Standard SAES-A-202 using computer Aided Design (CAD) "Microstation" "GIS", UFM Auto CADD.
 - Supervise the work of junior designers assigned to the projects.
 - Prepares design packages for Oil & Gas, Industrial, residential, commercial building trade and community facilities, including preparation of design drawings.
 - Prepare sketches to Saudi Aramco Engineering Standards working from site visit records.
 - Assist Design engineer in obtaining drawings and specifications for use in planning new projects or renovation.
 - Ensure all drawings and deliverables are checked in compliance with the project and company quality standard.
 - Monitor and track implementation of As-Built Drawings requirements.
 - Monitor/follow up/coordinate Engineering workflow with department and GES+ office.
 - Follow up MOC, EWO and BI with Different department.
 - Coordinate and liaise with other disciplines and departments.
 - Update the emergency drawing inventory.
 - Develop new measures to improve the quality of works.
 - Manage the technical Engineering Drawing and documentation received before close out and upload to System.
 - Supported all design and execution phases of capital projects, and ongoing initiatives.
 - Verify that the works is completed to agreed schedule.
 - USE SharePoint for Managing Documents and Drawings.
 - **I-Plant Corporate Drawing Management System:**

Used IPLANT system for Request for EWO, Drawing number, revision number, Tag, & DCC number – Upload & Download drawings, Scope of works & documents -Reviews submitted drawings and accepts or rejects.
 - **E-Review System:**

Experienced in using the e-Review system for Saudi Aramco Projects to Review Drawings & Documents, Upload Drawings & Documents and send to other Department to review.
- **Dar Al Riyadh Engineering**
CADD Designer July 2011-Feb 2012
- **Jal International Aramco Utilities Department /TSD OSS Contractor.**
CADD Draftsman September 2007-July 2010
- **Saudi Oger LTD. Saud Aramco Utilities Depart. /TSD, OSS Contract**
CADD Draftsman Sep. 2010- July 2011
- **Snamprogetti Saudi Arabia LTD.** July 2007 – Sept. 2007
Electronic Drawings Document Coordinator
Saudi Aramco Khurais Project

Project Involved

- Voltage Conversion projects for all Saudi Aramco Facilities Industrial, residential.
- Basic designs for the study of International Maritime Industries (IMI-KSA).
- Ras Tanurah refinery with (Ras Tanurah Refinery Engineering Department –Project Unit).
- Implement improvement programs and projects for Saudi Aramco built government school (SABGs).
- Saudi Aramco Traffic Safety Signature Program (TSSP) under safety & industrial Security.
- Expansion housing of (Saudi Aramco).
- King Abdulaziz Center for World Culture (ITHRA).
- King Abdullah University of Science and Technology (KAUST).
- Maaden Ras Al Khair project.
- Various Saudi Aramco Residential, Office, Recreation, Warehouse Facilities.

Education

Diploma of Information Technology

College of Technology Part time

January 2010-Sep. 2011

CADD Operator

Technical Seminars Center

February 2006 – March 2007

Trainings

Project Management (PMP)

Leaders Development center

28 Hours

Saudi Aramco Training:

- Facilities Planning and Management.
- IP GA-01e: Getting Access to IPlant.
- IP PM-02e: IPlant Project Manager Functions.
- IP QVP – 04e: IPlant QVP(Query, View and Print).
- Risk Management and Management of Change.
- Industrial Fire Safety Awareness.
- Office floor warden.
- Integrated Safety Program.
- Behavioral Safety Leadership.
- Awareness of safety general Requirement.
- Hazard Identification.
- Information Protection Essentials.
- Project Quality Management.

Quality Management System

Saudi Oger Ltd. Training Development Center

Apr. 18, 2011 – Apr. 20, 2011

Microstation V8i for CAD Users

Bentley Institute.

24 Hours

English Course - Arab Open University

September 2006 – January 2007

SharePoint Managing Document.

Project Management Institute

Apr .11.2020

Information Management Document Security

Project Management Institute

Apr .24.2020

Membership

Saudi Council of Engineers.

References

Will be provided upon request.