

CV

Atyaf Hajab Al Otaibi

Personal Information

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📅 15/09/2001

📍 Riyadh

Skills

- Computer Proficiency
- Microsoft Office Proficiency
- Time Management and Punctuality
- Effective communication with others
- Adaptation to the Work Environment
- Work Under Pressure
- Teamwork
- Decision-Making and Problem Solving
- Planning and Organizing

Languages

- Arabic ★★★★★
- English ★★★★★
- STEP test score: 56

OBJECTIVE

To be an active member in the organization in which I work and to work hard to achieve the desired goals with all dedication, professionalism, in addition to keenness on development in the field of work and aspiration to reach self-satisfaction and satisfaction of the employer.

EDUCATION

Princess Nourah Bint AbdulRahman University

- Diploma in Public Relations
- GPA: 4.82
- Graduation Year: 2022

EXPERIENCES

- King Saud University - Organizing breast cancer event
- Contribute to the World Mental Health Day
- Volunteering in the Social Welfare Home for Elderly Women
- Media and advertising monitoring
- Customer service - For 4 months
- Experience in presenting events

COURSES

- Cyber security course - For 3 days
- College of Business Administration - CV writing course and passing the job interview
- English language course – For 6 months